King County	Department of Adult and Juvenile Detention Adult Divisions General Policy Manual	
	Chapter 7 **Inmate Services**	
7.08.005, **Inmate Voting and Registration**	Approved By:	Director John Diaz
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Purpose
To provide eligible inmates the opportunity to register and vote while incarcerated.

Policy
It is the policy of the department to allow inmates that are eligible, to vote in local, state, and federal elections while incarcerated. Instruction for inmates wanting to vote while incarcerated shall be included in the Inmate Handbook which will be distributed to each inmate at booking.

References
King County DAJD Inmate Information Handbook

A. General Guidelines
1. Inmates that have not had their right to vote revoked, maintain the right to vote while incarcerated.
2. Completed Voter Ballots shall be submitted to the mail room for mailing, direct delivery to the Elections Office or voting box at County expense.
3. Completed Voter Registrations shall be submitted to the mail room for delivery to the Elections Office.
4. Elections Voting Calendar transparencies shall be posted in the housing units once per year.

B. Registering to Vote
1. Inmates desiring to register to vote should submit their request via kite to the mail room requesting a registration form. Alternately, they may submit their request in writing to the County Elections Office along with their preferred language via the USPS. The address can be found in the Inmate Information Handbook.
2. Completed registration forms shall be placed in the outgoing mail on the wing or unit. The officer responsible shall forward the forms to the mail room for delivery to King County Elections.

C. Voting
1. Inmates that have ballots delivered to their residence may have their ballot (unopened) forwarded to them while in custody or they may be delivered in person to reception.

2. Inmates who are already registered to vote, may contact King County Elections to update their mailing address and have a ballot sent to them in custody.
3. Completed ballots shall be sealed by the inmate and placed in the outgoing mail on their unit. The unit officer shall forward the completed ballot to the mail room for deliver to King County Elections.